



# APPLICATION FOR UTILITY SERVICE

**Winthrop Utility**

305 N Main ST.

Winthrop, MN 55396

Email: [utilities@winthropminnesota.com](mailto:utilities@winthropminnesota.com)

Phone: 507-647-5306

## **PERSONAL INFORMATION**

### **PRIMARY CONTACT'S**

Last

First

Middle I.

NAME:

### **SECONDARY CONTACT'S**

Last

First

Middle I.

NAME:

### **SERVICE ADDRESS:**

### **MAILING ADDRESS:**

### **PRIMARY PHONE:**

SECONDARY PHONE:

EMAIL:

### **SOCIAL SECURITY NUMBER\*:**

### **DRIVERS LICENSE:**

### **Are you renting, or do you own the property?**

RENTING

OWN

### **PREFERRED BILLING DELIVERY METHOD:**

MAIL

EMAIL

BOTH

### **SIGNATURE:**

### **CO-SIGNATURE:**

For \$3.00 each month, the energy you consume will come from renewable resources when you participate in the Clean Energy Program. Please select your desired amount below. This is an optional program.

\$3.00/month for 100% renewable energy

\$2.00/month for 75% renewable energy

\$1.00/month for 50% renewable energy

I do not want to participate in the clean energy program.

Please read the information for utility customers on the reverse side of this application.

\*In Minnesota, a customer is not required to provide a Social Security number to Winthrop Utilities in order to receive service. If a customer chooses not to provide a Social Security number, Minnesota Energy Resources will not deny service and that customer will be assigned an alternative identification number.



## CITY OF WINTHROP INFORMATION FOR UTILITY CUSTOMERS

1. There are 5 ways to pay your bill.
  1. Drop your bill off at the City Office: 305 N Main St.
  2. Drop your bill off in the drop box located in the parking lot at 305 N Main St.
  3. Pay online at [winthropminnesota.com/payments](http://winthropminnesota.com/payments),
  4. Setup automatic withdrawal from your checking account, which will deduct on the 15<sup>th</sup> of every month.
  5. By mailing your bill to: City of Winthrop, PO BOX Y, Winthrop, MN 55396.
2. Contact Utilities by emailing: [utilities@winthropminnesota.com](mailto:utilities@winthropminnesota.com), calling (507) 647-5306, or in person at City Hall Monday-Thursday from 7:30-5:00pm, or Friday from 8:00am-12:00pm.
3. All utility customers need to fill out a utility application before services will be connected. A deposit of \$150.00 is due prior to hookup. Deposits will be credited to your utility account 1 year after the account is in good standing for all 12 months. Or refunded if the customer moves out early or at the end of 1 year.
4. No utility service shall be provided to a customer owing a delinquent and unpaid utility charge on another account.
5. Utility bills are mailed on the 1<sup>st</sup> of the month and are due on the 15<sup>th</sup> of the month unless the 15<sup>th</sup> falls on a holiday or weekend. Then the bills are due on the next business day.
6. Once your bill becomes delinquent an 8% charge will be added to the total amount due. Delinquent notices are mailed out after one month of being behind.
7. **Utilities are DISCONNECTED after 45 days of nonpayment.** Disconnect day is on the 16<sup>th</sup> of each month. **If you are disconnected, you must pay your overdue amount.** A \$75 reconnect fee will be billed to residents after being disconnected.
8. Gaylord Sanitation out of Gaylord, MN handles garbage pickup. Garbage is picked up every Thursday. Recycling is picked up for every other Thursday. Be sure to have your garbage out before 6am. To change the size of your garbage can, please contact City Hall. If you need excessive amounts of garbage picked up, contact Gaylord Sanitation at 507-237-5672.
9. Center Point Energy provides gas service to Winthrop. Their number is 1-800-245-2377.
10. The following are Video, Internet, Telephone Services:

Winthrop Telephone & Internet: 507-647-5395

RS Fiber: 1-800-628-1754

Mediacom: 1-800-332-0245
11. Dogs must be registered. A dog tag costs \$10/year. The City requires updated rabies vaccinations and proof of homeowner's insurance. Every January dog licensed must be renewed.
12. ATV/Golf Carts if used on city streets **MUST** be registered. Contact City Hall. Proof of insurance is required.



## Automatic Payment Authorization Form (ACH Form)

Last

First

Middle I

**Full Name:**

**Utility Account Number:**

**Name of Bank (Financial Institution):**

**Routing Transit Number:**

**Checking Account Number:**

By signing this form, you agree that the City of Winthrop can deduct a payment amount equal to your utility bill from your checking account on the 15<sup>TH</sup> of every month, or on the following workday if the 15<sup>th</sup> falls on a weekend or holiday. You also agree that if any changes need to be made to your payment you will inform the City of Winthrop at least 2 workdays prior to the date of payment.

Signature:

Date: